

WealthSure

# Financial Services Guide

PART ONE



People you trust.  
Advice that works.

## Introduction

This Financial Services Guide (FSG) is issued by Wealthsure Financial Services Pty Ltd ABN 59 130 288 578 Australian Financial Services Licence (AFSL) No. 326450 (Wealthsure).

This FSG is designed to assist you in determining whether to use any of the services offered by Wealthsure or its Authorised Representatives.

This FSG contains information about:

- Wealthsure, who as the Licensee, is responsible for the financial services;
- Your financial Adviser;
- The financial services and products your Adviser can provide;
- How Wealthsure, your Adviser and other related parties are paid for the financial planning services provided to you;
- Any associations or relationships that could create potential conflicts of interest;
- Details of who to contact should you have a complaint.

## Authorised Representative Profile

This FSG must be read in conjunction with Part Two as it forms part of this FSG. It provides detailed information about your Adviser such as their contact details, referral sources and the types of financial products they can advise and deal in.

Please retain both Part One and Part Two for your reference and any future dealings with Wealthsure.

## What other documents might you receive?

You might receive the following documents to help you make an informed decision on any financial strategy or recommended financial product.

### Advice Documents

All personal advice provided to you will be outlined in a Statement of Advice (SOA), Record of advice (ROA) or other forms of documentation.

The SOA is used for initial advice and will contain the commissions and information on relevant associations.

Where further advice is provided to you that does not involve a significant change your Adviser may provide an ROA. Where there is a significant change you will be provided with an SOA.

### Product Disclosure Statement (PDS)

You will receive a PDS if your Adviser has provided advice on a particular product. The PDS will contain the information you need in order to decide whether the financial product is appropriate for you.

## Who is Wealthsure?

Wealthsure conducts business through a network of financial Advisers who are appointed as Authorised Representatives under Wealthsure's AFSL.

Where Wealthsure has appointed a corporate entity as an Authorised Representative, representatives of that company who give advice will also be authorised by Wealthsure.

## Who is your Adviser?

Your Adviser will be the authorised representative listed in Part Two of this FSG.

## What kinds of financial services, products and advice are available to you?

Wealthsure can provide advice and strategies on the following, but not limited to:

- Savings and wealth creation
- Financial management
- Investment
- Superannuation
- Pre-Retirement
- Retirement
- Self-managed superannuation funds
- Financial protection and insurance
- Estate planning
- Centrelink
- Salary packaging
- Gearing
- Derivatives limited to Managed Investment Warrants

Wealthsure's Advisers can offer a range of insurance, investment, superannuation and retirement strategies and products. Please refer to Part Two of this FSG for the services which your Adviser is authorised to provide.

Wealthsure supports your Adviser by providing access to financial product research conducted by external researchers. This helps your Adviser select products that will help you reach your financial goals.

Wealthsure's Advisers act for you and not for any life insurance company, fund manager or bank.



## How will you pay for the services provided and what do they cost?

As the provider of professional services, your Adviser will charge for the advice and services they provide to you. Depending on the services you require, your Adviser may charge by a variety of methods. Below is a guide as to how fees and commissions may be charged. Specific information on your Adviser's fees and charges can be found in Part Two of this FSG. All fees and charges will be disclosed in the SOA, ROA and/or PDS.

Your Adviser will discuss both the rate and method of payment with you before any financial services are provided, and will confirm any ongoing fees payable and the related services with you, each year.

### Fee for Service

We may charge a fee for the provision of advice and/or implementation of recommendations. Depending on your circumstances and the complexity of the work involved, this fee may be a fixed dollar amount, a percentage rate based on the value of your proposed investment portfolio, an hourly rate for time spent providing the services, or a combination of these.

### Commission

Commissions may be paid from a product provider to Wealthsure and are at no additional cost to you. Product providers may pay Wealthsure commission in association with the placement of the recommended products. Generally the initial commission will be paid at the time you obtain the financial product with ongoing commissions paid during the life of the product.

## Referrals

If you are referred to a third party provider, the provider may pay your Adviser a referral payment. Likewise, if you have been referred to your Adviser, we may pay the referrer a fee.

Details of the payment will be disclosed in your Statement of Advice. Referrer fees are at no additional cost to you.

Please refer to Part Two of this FSG for details on your Adviser's current referral arrangements.

## How are Wealthsure and your Adviser paid?

Except for your investment funds and policy premium payments where these are paid directly to the product provider, all payments are payable to Wealthsure.

Wealthsure will retain between 0% and 15% of these payments and forward the balance to your Adviser. For example, if Wealthsure receives \$100 in fees from a product provider Wealthsure may retain \$15 and forward \$85 to your Adviser.

Your Adviser may also pay Wealthsure a fixed monthly administration fee for providing business support services, which is at no additional cost to you.

## What other benefits may product providers give to Sentry or your Adviser?

Some product providers may pay Wealthsure allowances which are at no additional cost to you. These are payable to assist Wealthsure with business development, marketing, education, training and professional development expenses for its Advisers.

Wealthsure may receive up to 0.30% per annum from certain platform providers and fund managers based on the level of investments placed with them. For example, if you invested \$10,000, up to \$30 per annum may be paid to Wealthsure.

In certain restrictive circumstances, Wealthsure may receive benefits in the form of an additional payment of up to 25% per annum from insurance providers based on the amount of premium paid to them. For example, if you paid \$1,000 in premium for an insurance policy, up to \$250 may be paid to Wealthsure.

Some product providers may give Wealthsure or your Adviser other benefits such as entertainment or sponsorship. Both Wealthsure and your Adviser maintain a Register in line with industry standards to document any benefits received.

You have the right to request for further information in relation to the remuneration, the range of amounts or rates of remuneration, and other benefits received by Wealthsure and/or your Adviser.

## Goods and Services Tax (GST)

All financial payments, commissions and fees are subject to GST.

## Does Wealthsure have any relationships or associations with financial product issuers?

Wealthsure or its related entities may have affiliations with some of the investment and product providers that appear on its Approved Product List (APL). Details of any affiliation relative to the advice you will be receiving from your Adviser will be disclosed in your advice document.

Wealthsure is a related entity of Compass Funds Management Pty Ltd and FPI Investments Pty Ltd.

## What information should you provide to receive personal advice?

You will need to complete a Client Questionnaire which will record your personal objectives, lifestyle goals, details of your current financial situation and any other relevant information. Your Adviser will usually assist you in completing this.

The information obtained will be assessed by your Adviser to assist them in providing appropriate advice.

You have the right to withhold personal information, but this may compromise the effectiveness of the advice you receive.

You should read any warnings contained in the client questionnaire and advice documents carefully before making any decision relating to a financial strategy or product.

As a financial service provider, we have an obligation under the Anti-Money Laundering and Counter Terrorism Finance Act to verify your identity and the source of any funds. This means that we will ask you to present identification documents such as passports and driver's licence. We will also retain copies of this information.

We assure you that this information will be held securely. We cannot provide you with services if you are unwilling to provide this information. Wealthsure and your Adviser are committed to complying with a privacy policy to protect the privacy and security of your personal information. Please ask your Adviser if you wish to obtain a copy of our privacy policy.

## How can you give instructions to your Adviser about your financial products?

You may specify how you would like to give us instructions. For example you may nominate to instruct us to act by telephone, fax, e-mail or other.

## Compensation arrangements

Wealthsure confirms that it has arrangements in place to ensure it continues to maintain Professional Indemnity insurance in accordance with s.912B of the Corporations Act 2001 (as amended).

In particular our Professional Indemnity insurance, subject to its terms and conditions, provides indemnity up to the sum insured for Wealthsure and our authorised representatives/representatives/employees in respect of our authorisations and obligations under our AFSL. This insurance will continue to provide such coverage for any authorised representative/representative/employee that has ceased work with Wealthsure for work done whilst engaged with us.

## What should you do if you are not satisfied with our services?

If you have any complaints about the services provided, please take the following steps:

Contact your Adviser and tell them about your complaint.

If your complaint is not satisfactorily resolved within 5 working days, please contact Wealthsure's Compliance Manager by telephone or in writing. Wealthsure will try to resolve your complaint quickly and fairly.

If you do not get a satisfactory outcome, you have the right to escalate your complaint to the Credit & Investment Ombudsman, GPO Box 3, Melbourne Vic 3001, telephone toll free 1300 780 808.

Wealthsure is a member of this Service.

## Sentry Group

Wealthsure Financial Services Pty Ltd became a wholly owned subsidiary of Sentry Group Advice Pty Ltd on 1 March 2015. We are a leading Australian financial services company partnering with financial advisers to provide clients with quality financial advice and a wide choice of products and services to suit their individual circumstances and objectives.

Sentry Group comprises a number of subsidiary companies who each hold an Australian Financial Services Licence ("AFSL") issued by the Australian Securities and Investments Commission.

Well qualified, skilled and experienced, every Wealthsure adviser receives on-going training and development through their association with Sentry to ensure that their knowledge, skills, and capabilities are leading edge at all times. Wealthsure advisers are also supported with up-to-date technical, product research, and market information/ analysis from Sentry, to ensure they remain abreast of the latest developments.

## Issued by

Wealthsure Financial Services Pty Ltd  
ABN 59 130 288 578 | AFSL 326450

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A member of



## ActonFinancialPlanning Pty Ltd

This document is issued by Wealthsure Financial Services Pty Ltd ABN 59 130 288 578 AFSL 326450 (Wealthsure). It is Part Two of a Financial Services Guide (FSG) and should be read in conjunction with Part One.

ActonFinancialPlanning Pty Ltd is a Corporate Authorised Representative of Wealthsure and has been given permission to provide you with this FSG Part Two.

Financial Services are provided to you by:

<b>Corporate Authorised Representative Name</b>	ActonFinancialPlanning Pty Ltd
<b>Australian Company Number</b>	145 994 216
<b>Corporate Authorised Representative ASIC Number</b>	390517
<b>Authorised Representative Name</b>	Lynette Murray
<b>Authorised Representative ASIC Number</b>	309332
<b>Business &amp; Postal Address</b>	Unit 5, 43 Comrie St, WANNIASSA ACT 2903
<b>Telephone</b>	02 6104 9059
<b>Fax</b>	02 6145 2181
<b>Email</b>	lynette@actonadvice.com.au
<b>Webpage</b>	www.actonadvice.com.au

## Lynette Murray

Lynette is an Authorised Representative of ActonFinancialPlanning Pty Ltd and is authorised to advise and deal in the following products:

- Government Debentures, Stocks and Bonds
- Life Insurance (Risk and Investment Products)
- Retirement Savings Accounts and Superannuation
- Deposit Products
- Managed Investment Schemes
- Securities
- Self Managed Superannuation Funds
- Derivatives

Lynette is not authorised to advise and deal in relation to the following products:

- Margin Lending
- Managed Discretionary Accounts

## Remuneration

Wealthsure receives all remuneration paid upon the provision of services by Lynette and under contract pays ActonFinancialPlanning Pty Ltd 89% of the amounts received. ActonFinancialPlanning Pty Ltd then pays Lynette a salary and directors distributions.

All fees and charges will be discussed and agreed with you prior to commencing any work.

## Fee for Service

We charge fixed price fees for initial advice (\$350), Statement of Advice (\$2,000) and advice implementation (\$300).

Where ongoing service is appropriate we also provide a range of fixed price ongoing service packages;

- Stewardship Service Level \$9,060
- Realisation Service Level \$5,915
- Aspirational Service Level \$1,802

Our ongoing service fees are indexed to CPI in January each year.

Where there is no ongoing service agreement in place we may charge an hourly rate for any advice we provide of \$350 per hour.

All fees are exclusive of GST.

You will be invoiced directly for these fees and may elect to pay WealthSure directly or have these fees deducted from your investments.

## Commission

Product providers may pay a commission directly to Wealthsure for some financial products.

Commission payments may be either initial or ongoing. Initial commissions are generally a once off payment made when new business is placed or additional contributions are made to a financial product. Ongoing commissions are paid whilst you hold the product.

Where possible we may agree to refuse to receive these commissions, rebate these commissions to your account, or use the commissions to offset some or all of your agreed fee for service.

### Commission on Life Insurance Products

Initial commission may be up to 130% of the initial annual premium. Ongoing commission may be up to 50% of the ongoing annual premium.

Should you cancel an insurance contract within the first year the Adviser reserves the right to invoice you an amount equal to the costs incurred as a result of the provision of financial services to you.

### Commission on Investment Products from 1 July 2013

There is no commission payable on new investment products.

Ongoing commission for existing investment products at 30 June 2013 may be up to 5% of the account balance.

All commissions are exclusive of GST.

## Referral arrangements

Lynette may have referral arrangements with selected referral partners.

Should you engage the services of any of her referral partners Lynette may obtain a benefit in the form of a fee, a commission or a combination of both.

If a referral arrangement applies to you, Lynette will provide you with further details on the benefits received.